

Agenda & Meeting Access Information
Herring River Executive Council (HREC)
Thursday, August 13, 2020
Virtual meeting via Webex
(Webex access information is provided below)
1:00 pm

-AGENDA-

-Welcome and introductions

-Approval of minutes: July 16, 2020

-Herring River Restoration Project

-Discussion of design options for High Toss Road

-HREC member announcements

-Public comment (15 minutes) *

** Any discussion of an issue not on the agenda that is raised in the public comment section shall be limited to whether that issue should be placed on a future agenda.*

-Next Meeting dates

Thursday, September 17, 2020, 3:00 pm

Thursday, December 17, 2020, 3:00 pm

-Adjourn

JOIN WEBEX MEETING

<https://ridleyassociatesinc.my.webex.com/ridleyassociatesinc.my/j.php?MTID=m64161f7d042c26cce104d08f5c7c8ae6>

Join by phone: +1-415-655-0001

Meeting number (access code): 126 282 4835

Meeting password:

C53YyGvFFc2 (25399483 from phones and video systems)

**Meeting Minutes of the
Herring River Executive Council (HREC)
Thursday, July 16, 2020, 3:00 pm
Virtual meeting via Webex**

Attending: HREC members: Geoffrey Sanders, Brian Carlstrom, Janet Reinhart, Helen Miranda Wilson, Dan Hoort; Coordinator: Carole Ridley; Attending: Martha Craig, Tim Smith, Bill Biewenga, Beth Chapman, Gail Ferguson, Christine Odiaga, Dale Rheault.

The meeting opened at around 3:20 pm with introductions of the HREC members.

Approval of minutes-

Dan Hoort moved approval of the April 16th minutes without amendment. Helen Miranda Wilson seconded the motion. The motion was voted 4-0-1 (Ms. Wilson abstained).

Mr. Hoort moved approval of the July 1st minutes without amendment. Ms. Wilson seconded the motion. The motion was voted 4-0-1 (Ms. Wilson abstained).

Administrative matters-

There were no administrative matters for discussion.

-Herring River Restoration Project update

Ms. Ridley provided an update on project permitting, land transfers associated encroachment on Seashore property due to roadway design, project management, and a survey for the adaptive management plan.

Permitting-

The Cape Cod Commission voted to grant Development of Regional Impact approval to the project on June 11th. The decision was recorded with the Town on June 18th, which started a 30-day appeal period. The appeal period ends on July 20th.

Work is ongoing in the development of subsequent permit application to Massachusetts Department of Environmental Protection, US Army Corp of Engineers and Massachusetts Coastal Zone Management. The filing of those permit applications is anticipated by the end of the calendar year.

Follow up on Right of Way land transfer-

This issue was first discussed at the April 16th HREC meeting. On July 1st another HREC meeting was held with representatives of the National Park Service Lands Office who explained the land transfer process. Subsequently a small work group met on July 10th to continue the detailed work necessary for the transfer, and this group will meet again at the end of the month. The first steps include identifying the parcels involved in the transfer (NPS land being encroached on and offsetting town land) and developing a justification statement for the Seashore.

Brian Carlstrom noted that the meeting with the Lands Office was a productive start, and Lauren McKean, the Park Planner, will be working closely with the work group on this issue. Ms. Wilson asked if there was a summary of the transfer process that could be used to help educate members of the Selectboard. Mr. Carlstrom offered to coordinate with the Lands Office to see if their checklist of process steps could be shared with

others. Ms. Wilson asked that any acronyms and unfamiliar terms on the checklist be explained.

Project Implementation/Construction Management-

As permitting progresses, the Herring River Technical Team has been considering construction related issues that may require advance planning. These include issues associated with seeking and receiving grant funds, putting projects out to bid and overseeing construction activities. There are many other issues related to sequencing of construction activities, use of equipment, etc. that also will need to be coordinated.

The Technical Team is preparing construction management Request for Proposals to hire a firm with construction management expertise to develop the following:

- Bidding options and recommendations for multiple project elements
- Construction sequencing plans and timelines for multiple project elements
- Construction management structure for simultaneous project elements
- Structure for Herring River Restoration Project construction oversight

In addition there are other project implementation issues that will need to be addressed. These include defining roles the Town and Cape Cod National Seashore will play in the receipt and disbursement of funds, construction contracting, flow of funds to pay contractors, and construction oversight. Ms. Ridley suggested the formation of a working group to begin to discuss these issues, perhaps starting in the fall. Ms. Wilson commented that she feels it is better to address these issues as the entire HREC, rather than as subgroups, so that all members receive the same information.

-Community survey for adaptive management plan

A community survey was recently released which is intended to gather input from a broad range of Herring River users. The survey questions relate to perceptions about views, recreational preferences, public safety and smells, among other topics. Information about the survey is being widely distributed throughout Town. The survey can be taken in many ways: online, using a QR code, via one of two virtual polling sessions or using a paper survey. The survey results will be incorporated into the adaptive management framework along with other monitoring data to provide input for assessing tide gage management options. Ms. Wilson pointed out that the survey is not legally required and may generate input from people unfamiliar with the project. Martha Craig noted that the survey is part of the project's commitment to gaining community feedback. Mr. Hoort congratulated the survey developers in creating an effective outreach tool. Several suggestions for helping to distribute the survey were mentioned, including: provide survey information to the Town media coordinator for posting through Town media, using Facebook, providing information to the Wellfleet Shellfish Association and Wellfleet Shellfish Department's listservs, and sending information to Selectboard members.

-HREC member announcements

Ms. Ridley noted that this is Mr. Hoort's last meeting as Town Administrator and thanked him for his support, leadership and guidance in helping to move the project forward. Mr. Carlstrom thanked Mr. Hoort on behalf of the Cape Cod National Seashore, and Ms. Criag also noted her thanks. Mr. Hoort recalled his first meeting with Don Palladino, who explained the project to him, and noted that he will continue to follow and support the project.

Mr. Carlstrom announced that Kathy Tevyaw retired in May, and that Leslie Reynolds has been appointed the New Deputy Superintendent of the Park.

Public comment-

There was no public comment.

Next Meeting dates were reviewed by the Council and are still workable-

Thursday, September 17, 2020, 3:00 pm

Thursday, December 17, 2020, 3:00 pm

The meeting adjourned by unanimous consent at 4:08 pm.

DRAFT

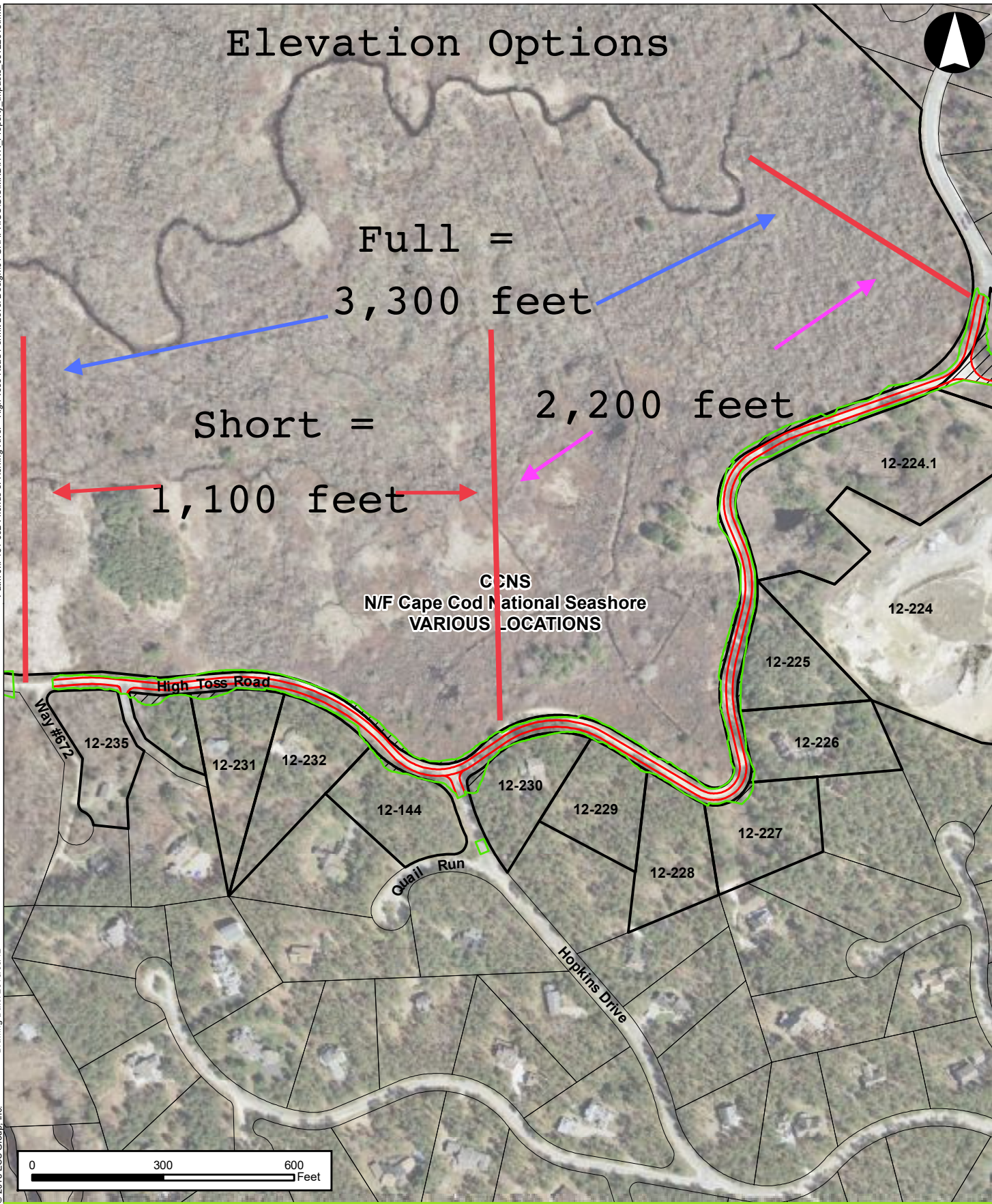
Summary of High Toss Road Design Options and Impacts

Impact Consideration	1. Elevate the whole length from Pole Dike Rd to just past Way 672 = 3,300 ft.	2. Elevate only from about 100 ft. east of the center line of Hopkins Dr to just past Way 672 = 1,100 ft.
Cost	1-most costly option (\$797,000)	2-least costly option (eliminates cost of 2,200 ft of road elevation)
Habitat impacts to private upland (land south of the town ROW)	1-greatest impact on private upland	2-least impact on private upland
Habitat impacts town-owned upland within the NPS (land south of the dirt travel way within both the town ROW and the Park boundary).	1-most impact	2 – least impact
Habitat impacts to NPS wetland (land north of town ROW).	1- most impact	2-least impact
Number and locations of intrusions onto NPS property due to the road elevation either from slope extension or the path of the existing travel way where it goes outside the town ROW.	1- largest number of intrusions	2- fewest intrusions
Public Safety considerations (Police, Fire)	2-Provides two access routes at all levels of tide	1-Access via Hopkins Drive at all times; access via High Toss tide limited to MHWS, AHW, Storm of Record (12-14 days per year and <u>only under full tidal restoration – CNR tide gates fully open</u>)
Number of private property permanent easements needed.	1-Greatest number of easements needed	2-Fewest number of easements needed
Tide limited use of the road during MHW (minimal), MHWS, AHW, Storm of Record	2-Retains maximum use of entire length of High Toss Rd	1-Use of road is most limited at some levels of tide to MHWS, AHW, Storm of Record
Cultural resources review	1 – greatest potential for impact	2- least potential for impact
Using Hopkins Drive for access during times that parts of High Toss Road is inundated.	2- no change in potential need to use Hopkins	1- Greatest increase in potential need to use Hopkins
Salt marsh resilience/migration potential	1 – least resilience	2 – most resilience
Score	14	19

Ranking: 1= lowest 2=highest (preferred); Highest total score denotes preference based on impacts

Town maintenance issues and input from Town, Seashore, and neighborhood also to be considered.

Path: J:\F451-002, Friends of Herring River - High Toss Road Permit Level Design\04_GRAPHICS\GIS\IMXD\HTR_Property_Impacts_06122018.mxd
Drawing Date: 2018/06/12
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Elevation Options

Full =
3,300 feet

Short =
1,100 feet

2,200 feet

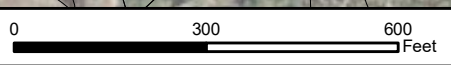
CENS
N/F Cape Cod National Seashore
VARIOUS LOCATIONS

High Toss Road

Way #672

Quail Run

Hopkins Drive



Herring River Restoration Project Wellfleet and Truro, Massachusetts

1 inch = 300 feet

Source: 1) MassGIS, Property Lines, 2017
2) ESS, Road Design, 2018
3) USGS, Aerials, 2014

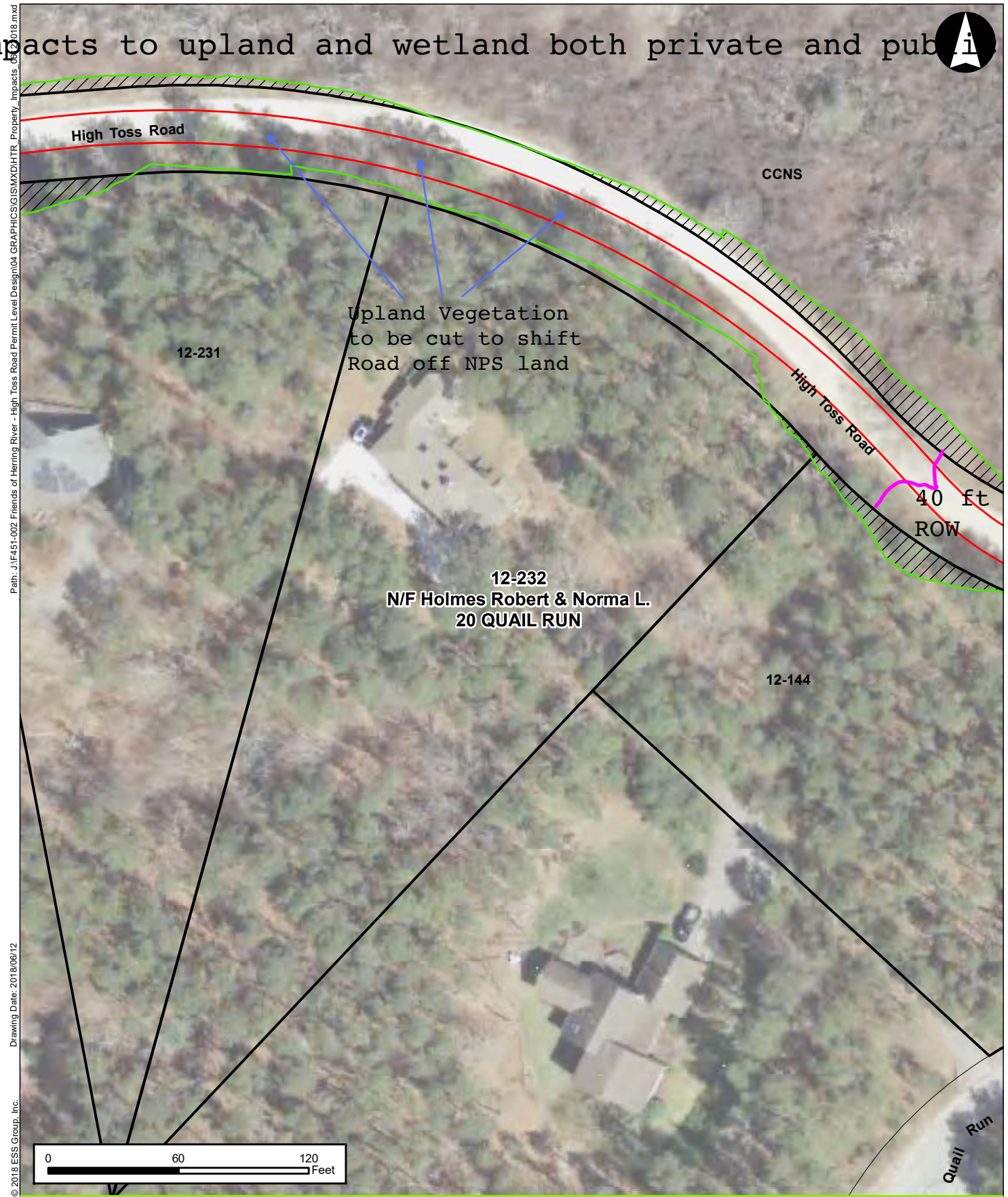
Legend

- Limit of Disturbance
- Proposed Roadway Improvements
- ▨ Property Impacts
- Property Boundary

High Toss Road Impacted Properties

Figure 1

Impacts to upland and wetland both private and public



Path: J:\F451-002, Friends of Herring River - High Toss Road Permit Level Design\04 GRAPHICS\GIS\IMXD\HTR_Property_Impacts_062018.mxd
 Drawing Date: 2018/06/12
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Herring River Restoration Project Wellfleet and Truro, Massachusetts

1 inch = 60 feet

Source: 1) MassGIS, Property Lines, 2017
 2) ESS, Road Design, 2018
 3) USGS, Aerials, 2014

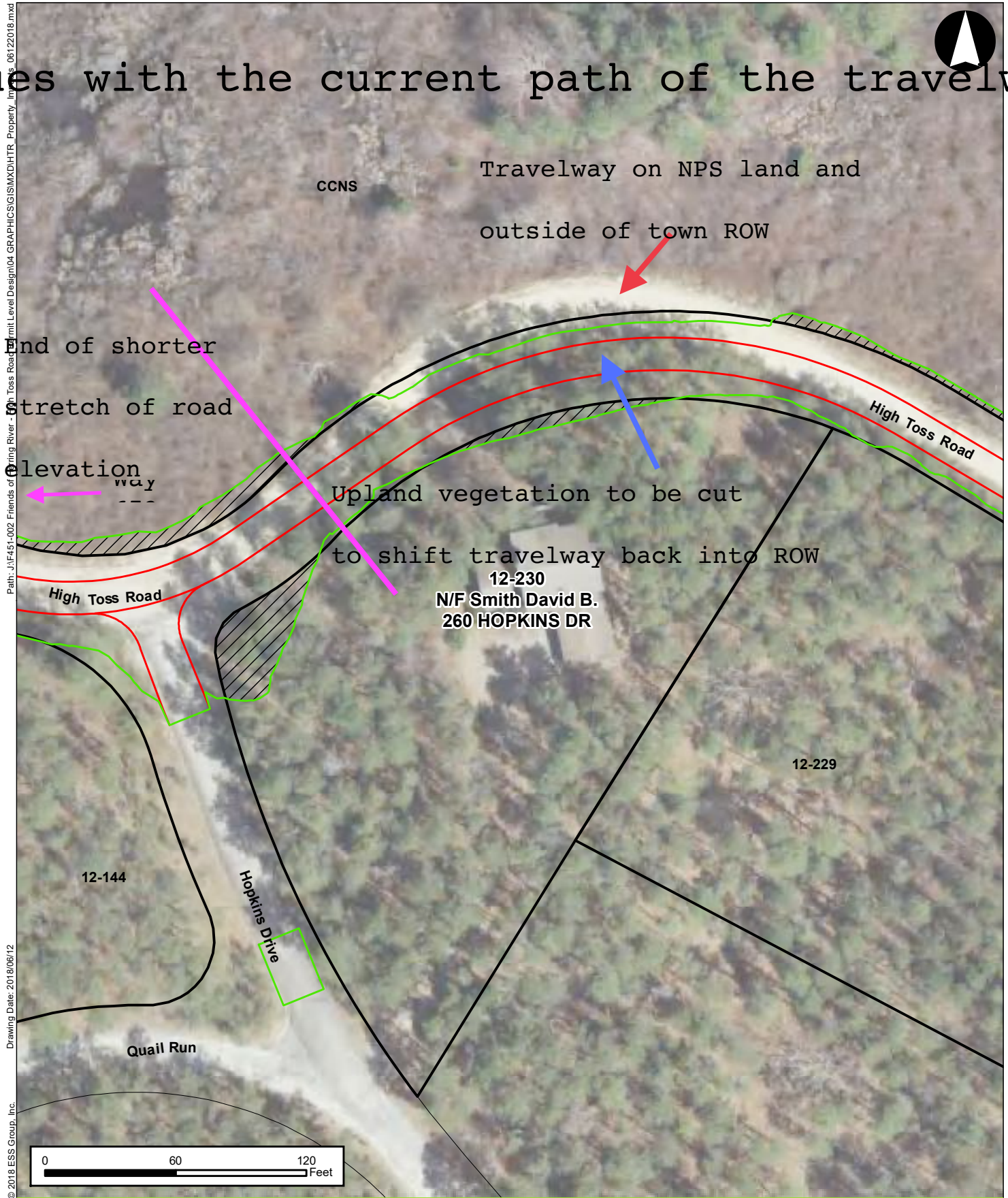
Legend

- Limit of Disturbance
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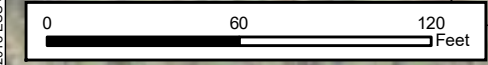
High Toss Road Impacted Properties

Figure 4

issues with the current path of the travelway



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Herring River Restoration Project
Wellfleet and Truro, Massachusetts

1 inch = 60 feet

Source: 1) MassGIS, Property Lines, 2017
 2) ESS, Road Design, 2018
 3) USGS, Aerials, 2014

Legend

- Limit of Disturbance
- Proposed Roadway Improvements
- Property Impacts
- Property Boundary

High Toss Road Impacted Properties

Figure 6