

**Meeting Minutes of the  
Herring River Executive Council (HREC)  
Thursday, July 16, 2020, 3:00 pm  
Virtual meeting via Webex**

Attending: HREC members: Geoffrey Sanders, Brian Carlstrom, Janet Reinhart, Helen Miranda Wilson, Dan Hoort; Coordinator: Carole Ridley; Attending: Martha Craig, Tim Smith, Bill Biewenga, Beth Chapman, Gail Ferguson, Christine Odiaga, Dale Rheault.

The meeting opened at around 3:20 pm with introductions of the HREC members.

Approval of minutes-

Dan Hoort moved approval of the April 16<sup>th</sup> minutes without amendment. Helen Miranda Wilson seconded the motion. The motion was voted 4-0-1 (Ms. Wilson abstained).

Mr. Hoort moved approval of the July 1<sup>st</sup> minutes without amendment. Ms. Wilson seconded the motion. The motion was voted 4-0-1 (Ms. Wilson abstained).

Administrative matters-

There were no administrative matters for discussion.

-Herring River Restoration Project update

Ms. Ridley provided an update on project permitting, land transfers associated encroachment on Seashore property due to roadway design, project management, and a survey for the adaptive management plan.

Permitting-

The Cape Cod Commission voted to grant Development of Regional Impact approval to the project on June 11<sup>th</sup>. The decision was recorded with the Town on June 18<sup>th</sup>, which started a 30-day appeal period. The appeal period ends on July 20<sup>th</sup>.

Work is ongoing in the development of subsequent permit application to Massachusetts Department of Environmental Protection, US Army Corp of Engineers and Massachusetts Coastal Zone Management. The filing of those permit applications is anticipated by the end of the calendar year.

Follow up on Right of Way land transfer-

This issue was first discussed at the April 16<sup>th</sup> HREC meeting. On July 1<sup>st</sup> another HREC meeting was held with representatives of the National Park Service Lands Office who explained the land transfer process. Subsequently a small work group met on July 10<sup>th</sup> to continue the detailed work necessary for the transfer, and this group will meet again at the end of the month. The first steps include identifying the parcels involved in the transfer (NPS land being encroached on and offsetting town land) and developing a justification statement for the Seashore.

Brian Carlstrom noted that the meeting with the Lands Office was a productive start, and Lauren McKean, the Park Planner, will be working closely with the work group on this issue. Ms. Wilson asked if there was a summary of the transfer process that could be used to help educate members of the Selectboard. Mr. Carlstrom offered to coordinate with the Lands Office to see if their checklist of process steps could be shared with

others. Ms. Wilson asked that any acronyms and unfamiliar terms on the checklist be explained.

#### Project Implementation/Construction Management-

As permitting progresses, the Herring River Technical Team has been considering construction related issues that may require advance planning. These include issues associated with seeking and receiving grant funds, putting projects out to bid and overseeing construction activities. There are many other issues related to sequencing of construction activities, use of equipment, etc. that also will need to be coordinated.

The Technical Team is preparing construction management Request for Proposals to hire a firm with construction management expertise to develop the following:

- Bidding options and recommendations for multiple project elements
- Construction sequencing plans and timelines for multiple project elements
- Construction management structure for simultaneous project elements
- Structure for Herring River Restoration Project construction oversight

In addition there are other project implementation issues that will need to be addressed. These include defining roles the Town and Cape Cod National Seashore will play in the receipt and disbursement of funds, construction contracting, flow of funds to pay contractors, and construction oversight. Ms. Ridley suggested the formation of a working group to begin to discuss these issues, perhaps starting in the fall. Ms. Wilson commented that she feels it is better to address these issues as the entire HREC, rather than as subgroups, so that all members receive the same information.

#### -Community survey for adaptive management plan

A community survey was recently released which is intended to gather input from a broad range of Herring River users. The survey questions relate to perceptions about views, recreational preferences, public safety and smells, among other topics. Information about the survey is being widely distributed throughout Town. The survey can be taken in many ways: online, using a QR code, via one of two virtual polling sessions or using a paper survey. The survey results will be incorporated into the adaptive management framework along with other monitoring data to provide input for assessing tide gage management options. Ms. Wilson pointed out that the survey is not legally required and may generate input from people unfamiliar with the project. Martha Craig noted that the survey is part of the project's commitment to gaining community feedback. Mr. Hoort congratulated the survey developers in creating an effective outreach tool. Several suggestions for helping to distribute the survey were mentioned, including: provide survey information to the Town media coordinator for posting through Town media, using Facebook, providing information to the Wellfleet Shellfish Association and Wellfleet Shellfish Department's listservs, and sending information to Selectboard members.

#### -HREC member announcements

Ms. Ridley noted that this is Mr. Hoort's last meeting as Town Administrator and thanked him for his support, leadership and guidance in helping to move the project forward. Mr. Carlstrom thanked Mr. Hoort on behalf of the Cape Cod National Seashore, and Ms. Criag also noted her thanks. Mr. Hoort recalled his first meeting with Don Palladino, who explained the project to him, and noted that he will continue to follow and support the project.

Mr. Carlstrom announced that Kathy Tevyaw retired in May, and that Leslie Reynolds has been appointed the New Deputy Superintendent of the Park.

Public comment-

There was no public comment.

Next Meeting dates were reviewed by the Council and are still workable-

Thursday, September 17, 2020, 3:00 pm

Thursday, December 17, 2020, 3:00 pm

The meeting adjourned by unanimous consent at 4:08 pm.

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Minutes approved by HREC on August 13, 2020

Submitted by Carole Ridley

# Herring River Executive Council

July 15, 2020

# Agenda

- Welcome and introductions
- Approval of minutes: April 16, 2020 and July 1, 2020
- Administrative matters
- Herring River Restoration Project Update
- Report from Chair of the Herring River Stakeholders Group
- HREC member announcements
- Public comment (15 minutes) \*
- Next Meeting dates
  
- Adjourn

# Approval of Minutes

- April 16, 2020
- July 1, 2020

# Administrative Matters

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# Project Updates

- Permitting update
- Follow up on ROW encroachment land transfer
- Project management
- Adaptive management plan



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# THE HERRING RIVER RESTORATION PROJECT NEEDS YOUR HELP TAKE THE SURVEY

**Your input will help determine the best course of action for restoration.**

What viewsapes do you prefer? What recreational activities do you currently engage in within the Herring River estuary? How might the restoration affect your preferred activities? Do you have safety concerns? Now's your chance to shape how the restoration proceeds - share your thoughts in this online survey: <https://bit.ly/2BQGI2y>

**Survey open until  
August 21st**



**Scan the QR code to  
access the survey**

**Or request a paper  
copy from FHR office**

**Join one of the live  
virtual presentations  
and polling events:**

**Wed, Aug 12 @ 2pm**

**Mon, Aug 17 @ 6:30pm**

(log-in info available online:  
[www.herringriver.org](http://www.herringriver.org))



**FRIENDS OF HERRING RIVER**

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**Multiple ways to  
participate will  
help capture input  
from all user  
groups:**

- Post cards and Posters available at locations through out town
- QR code for immediate participation
- Two virtual public presentations and polling sessions
- Take the survey online or request a paper copy

# Report from Chair of the Herring River Stakeholders Group

# HREC Member Announcements

# Public Comments

- (15 minutes)
- *Any discussion of an issue not on the agenda that is raised in the public comment section shall be limited to whether that issue should be placed on a future agenda.*



# Next Meeting Dates

- Thursday, September 17, 2020, 3:00 pm
- Thursday, December 17, 2020, 3:00 pm

Adjourn